

## Celestica Suzhou Routing Guide

Site Name and Address
Celestica Suzhou
No. 448 Su Hong Middle Road
Suzhou Industrial Park, Suzhou
Jiangsu Province
China 215021

Site logistics contacts	Title	Phone	Email
Rebecca Fang	Logistics & Supply Chain Manager	86-512-62588111-3510	<a href="mailto:rfang@celestica.com">rfang@celestica.com</a>
Jane Di	Logistics Supervisor	86-512-62588111-3593	<a href="mailto:wfdi@celestica.com">wfdi@celestica.com</a>
Xu La Mei	Inbound Team Leader	86-512-62588111-3569	<a href="mailto:lmxu@celestica.com">lmxu@celestica.com</a>
Gong Gang	Outbound Team Leader	86-512-62588111-3706	<a href="mailto:ggong@celestica.com">ggong@celestica.com</a>

**For heavy weight palletized cargo without a consolidation point, the supplier must consolidate and arrange shipment 1-2 times a week at most;**  
**For small parcel (carton) shipments by express service, supplier must consolidate all daily shipments into no more than 1 shipment per day. The supplier must follow Celestica Suzhou routing guide instructions based on total daily shipments instead of individual Purchase Orders with consolidating multiple PO's into 1 (one) consolidation under 1 (one) airway bill.**

**Multiple small packages shipped on the same day to Celestica must be consolidated into one shipment. The supplier is required to combine multiple part numbers and purchase orders in one shipping container/on one pallet/ one AWB/HAWB**

**Shipments of comparable size, height, and density that are difficult to handle, and for which the combined gross weight exceeds 150 pounds (68 kg) or are oversized should be palletized.**

**Consolidate items shipped on one day to the same destination on one pallet, one bill of lading, one air waybill or ocean bill of lading. The Carrier to be used for same day consolidated shipment will be based on the weight breaks listed below:**

Below is the standard freight routings. Please coordinate all expedites, express freight and ocean shipments with Celestica Suzhou logistics contacts.

For the areas with no consolidation point, it's the suppliers responsibility to consolidate shipments by 2-3 times a week to reduce Celestica custom declaration charge.

Failure to comply with these instruction may cause extra cost and will be charged back to the supplier.

All shipments including Chicago/Los Angeles consolidation point shipments must include a commercial invoice. Please see international documentation requirements below.

See Chicago/Los Angeles consolidation point listed below for all USA origin shipments.

AIR shipment weights are based on chargeable weights (max of dim weight and actual weight) when determining mode of transportation. See Page 3 for weight definitions and calculation examples

Inbound Standard Routing														
Country	Small Pack			Heavyweight Air			LTL Truck			Full Truck	Ocean LCL			Ocean Container
Supplier Shipping Origin Location	Chargeable Weight	Avg.T transit Days	Carrier	Chargeable Weight	Avg. Transit Days	Carrier	Weight	Avg. Transit Days	Carrier	Carrier	FCL & LCL bookings from all origins are to be made with the carriers 3 weeks in Advance of the planned pickup date			
											Weight	Avg.T transit Days	Carrier	Avg.T transit Days
USA (Weight < 68 kg or 150 lbs) See below USA origin consolidation point for ship to address. See below Commercial Invoice Requirements for commercial invoice and consignee address.	< 68 kg (150lbs)	1-3	FedEx Ground (Chicago or Los Angeles) See below for Origin States  Bill 3rd Party		6-8	DSV Air Consol  * See below "USA origin Consolidation Point" for ship to address in Chicago or Los Angeles according to supplier's address*	68 kg + (150 lbs +)	1-7	FedEx Freight Priority LTL (Chicago or Los Angeles) See below for Origin States  Bill 3rd party to Celestica San Jose, 5325 Hellyer Ave., San Jose, CA 95138	-	1000 kg +	50-55	DSV	
Exception: USA Direct (El Paso, Itasca, Lewisville, ELK Groove Village)	-		-	> 68 kg +	6-8	CEVA	-		-	-	-		-	-
Canada	< 50 kg	4-6	DHL Express	> 50 kg +	6-8	CEVA	-		-	-	-		-	-
Mexico	< 50 kg	4-6	DHL Express											
Europe	< 20 kg	4-7	DHL Express	-			-		-	-	-		-	-
<b>Europe Exceptions</b>														
Germany	< 20 kg	4-7	DHL Express	20-250 kg +	7-9	Dachser					250 KG+	40-50	DGF	
Sweden, Switzerland	< 20 kg	4-7	DHL Express	> 20 kg +	7-9	Dachser								
Czech Republic, Romania, Israel, Finland)	< 20 kg	4-7	DHL Express											
Belgium				> 20 kg +	7-9	Dachser								
Asia	< 20 kg	3-5	DHL Express	-			-		-	-	-		-	-
<b>Asia Exceptions</b>														
Hong Kong	< 20 kg	3-5	DHL Express								250 KG+	20-25	DGF	
Japan	< 40 kg	3-5	DHL Express											
South Korea	< 40 kg	3-5	DHL Express	40 - 250 kg	3-5	DGF								
Philippines	< 20 kg	3-5	DHL Express								250 kg +	20-25	Dachser	15-20
Singapore				< 250 kg		Pantos (Consol)					250 kg +	20-25	DGF	
Taiwan - Taoyuan	< 20 kg	3-5	DHL Express	20 - 250 kg	3-5	DGF								
Exception Taiwan- New Taipei City, Taipei	< 20 kg	3-5	DHL Express	20 - 250 kg	3-5	DGF					250 kg +	20-25	DGF	
Thailand	< 20 kg	3-5	DHL Express	20 - 250 kg	3-5	DGF					250 kg +	20-25	DGF	15-20
Malaysia - Penang	<100 kg	3-5	DHL Express	100 - 250 kg	3-5	DGF					250 kg +	20-25	DGF	
Vietnam	-	-	-	20 - 250 kg	3-5	Dachser								
India	< 20 kg	3-5	DHL Express								250 kg+	20-25	DGF	15-20

Carrier Information				
Carrier	Phone	Contact Name	Web Site/ Email Address	Account Number
CEVA	See web site for local contacts	See web site for local contacts	<a href="http://www.cevalogistics.com">www.cevalogistics.com</a>	Contact Buyer or see PO

Dachser	86 512 8718 9605 -228 86 512 8718 9605 -207	Cicia Chen (Import Operations) Nico Yao(Escalatians)	<a href="mailto:cicia_chen@dachser.com">cicia_chen@dachser.com</a> <a href="mailto:nico_yao@dachser.com">nico_yao@dachser.com</a> <a href="https://www.dachser.com/">https://www.dachser.com/</a>	Contact Buyer or see PO
DHL Express	See web site for local contacts	See web site for local contacts	<a href="http://www.dhl.com/splash.html">http://www.dhl.com/splash.html</a>	Contact Buyer or see PO
FedEx	See web site for local contacts	See web site for local contacts	<a href="http://www.fedex.com">http://www.fedex.com</a>	Contact Buyer or see PO
FedEx (US)	See web site for local contacts	See web site for local contacts	<a href="https://www.fedexfreight.fedex.com/locations.jsp">https://www.fedexfreight.fedex.com/locations.jsp</a>	Contact Buyer or see PO
Expeditors International	See web site for local contacts	See web site for local contacts	<a href="https://www.expeditors.com/locations">https://www.expeditors.com/locations</a>	Contact Buyer or see PO
DSV	See web site for local contacts	See web site for local contacts; Grace.Tang@cn.dsv.com (Suzhou)	<a href="http://www.dsv.com">http://www.dsv.com</a>	Contact Buyer or see PO
Pantos	See web site for local contacts	See web site for local contacts	<a href="http://www.lxpantos.com">www.lxpantos.com</a>	Contact Buyer or see PO
DHL Global Forwarding	See web site for local contacts	See web site for local contacts	<a href="http://www.dhl.com">www.dhl.com</a>	Contact Buyer or see PO

**USA Consolidation Points**

For USA suppliers only. Please list the full hub address below on the bill of lading. Match the ship from state to the list below to choose the correct hub location. (Do not list this address on the commercial invoice)

Consolidation Hub Name	Address	Contact Name	Tel	Fax	Email Address
<b>Celestica Suzhou C/O DSV Franklin Park</b> Attention: Celestica Suzhou (for Fedex domestic purpose to ORD hub)	10701 Seymour Avenue, Franklin Park, IL 60131, USA	Frankie Ocasio (Logistics Manager) Daniel Maldonado (Logistics Manager)	Direct: +1 847 228 2263 Mobile: +1 312 287 6946 Direct: +1 847 228 2263 Mobile: +1 312 933 9784	Fax: +1 847 357 9321	Frankie.ocasio@us.dsv.com daniel.maldonado@us.dsv.com Gen Email : ORD.ExpAir.Celestica@us.dsv.com
<b>Celestica Suzhou C/O DSV Torrance</b> Attention: Celestica Suzhou (for Fedex domestic purpose to LAX hub)	DSV Air & Sea, 19901 Western Avenue Torrance CA 90501, USA	Celestica Support Desk	310-819-4060 ext.1940	1-310-819-4055 or 1-310-819-4058	<a href="mailto:US.Celestica-lax@us.dsv.com">US.Celestica-lax@us.dsv.com</a>
Consolidation Hub Location	USA Origin Shipping States				
Chicago Hub (Franklin Park)	AL, AR, CT, DC, DE, FL, GA, IA, IL, IN, KS, KY, LA, MA, MD, ME, MI, MN, MO, MS, NC, ND, NE, NH, NJ, NY, OH, OK, PA, RI, SC, SD, TN, TX, VA, VT, WI, WV				
Los Angeles Hub (Torrance)	AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY				

**All other Consolidation Points**

Point & Forwarder / Consignee	Address	Contact Name	Tel	Fax	Web site/Email Address
Hong Kong / DSV					Check Site Logistics Team
Hong Kong / Daoxin					Check Site Logistics Team
Singapore / DSV					Check Site Logistics Team
Taiwan / DSV					Check Site Logistics Team
Dachser					Check Site Logistics Team
Manila / DSV					Check Site Logistics Team

**International Commercial Invoice Requirements**

All Commercial invoices must contain the following information or shipments will be held in Customs or returned to the origin.

1-Supplier Name, Address, Contact and Telephone Number

2-Consignee Name :

All Commercial invoices must list the following address. Please do not list a consolidation point address on the commercial invoice.

Celestica Suzhou  
No. 448 Su Hong Middle Road  
Suzhou Industrial Park, Suzhou  
Jiangsu Province, China 215021

3-Date of shipment

4-Invoice Number

5-Celestica Purchase Order and PO Line number

6-Name of Celestica Buyer

7-Celestica Part Number

8-Complete, Clear Description of Goods- Do not use abbreviations or codes -

9-Quantity of each shipment shipped

10-Number of cartons or skids ,weight and dimensions.

11-Unit price

12-Total invoice price

13-Currency of settlement (US dollars )

14- Incoterms

15- Forwarder& Tracking #

16- Country of origin (for each line item)

US origin vendors/shipper (those shipping to the consols), a Shippers Export Declaration (SED) or an Automated Export System Record (AES) is required

<http://www.access.gpo.gov/bis/ear/pdf/758.pdf>

<https://www.census.gov/foreign-trade/aes/aesdirect/AESDirect-User-Guide.pdf>

Please forward these documents prior to arrival of shipment to **DSV** dock. Send to the email above and attach a copy on the outside of the shipping carton.

1-Commercial Invoice (please refer to the above international documentation requirements).

2-SLI / EEI

3-Packing List



Chargeable Weight of shipment = 578.5lbs

Chargeable Weight of shipment = 600lbs

**Length or Girth - (For Domestic USA and International shipments with FedEx, Air and Ground)**

Your Chargeable Weight will be based on the greater between the actual package weight and the Length and Girth of the package.

Length - is the largest dimension of the carton or object being shipped. For example, if the package is very tall (height is greater than the base) use the height as the length.

Girth - is the sum of 2 times the width plus 2 times the height or the measurement around the largest area of the cylinder (see illustration).

