

## Celestica Laos Routing Guide

Site Name and Address
CELESTICA LAO CO.,LTD.
ROAD NO-9,NONGDURN VILLAGE,KAISON
PHOMVIHARN DISTRICT,SAVANNAKHET PROVINCE, LAO PDR
TEL : 856-041 201531-47 Exit: 1131, 1137

Site logistics contacts	Title	Phone	Email
Patchara Koepisansukwattana	Logistics Superintendent / Customs Compliance	66(0)38493561 to 80 ext 6644	<a href="mailto:patchara@celestica.com">patchara@celestica.com</a>

Multiple small packages shipped on the same day to Celestica must be consolidated into one shipment. The supplier is required to combine multiple part numbers and purchase orders in one shipping container/on one pallet/ once AWB/HAWB

Shipments of comparable size, height, and density that are difficult to handle, and for which the combined gross weight exceeds 150 pounds (68 kg) or are oversized should be palletized.

Consolidate items shipped on one day to the same destination on one pallet, one bill of lading, one air waybill or ocean bill of lading. The Carrier to be used for same day consolidated shipment will be based on the weight breaks listed below:

Below is the standard freight routings. Please coordinate all expedites and express freight with Celestica Thailand logistics contacts.

All shipments including Chicago/ Los Angeles consolidation point shipments must include a commercial invoice. Please see international documentation requirements below.

See Chicago/Los Angeles consolidation point listed below for all USA origin shipments.

AIR shipment weights are based on chargeable weights (max of dimensional weight and actual weight) when determining mode of transportation. See Page 3 for weight definitions and calculations

### Inbound Standard Routing

Country	Small Pack			Heavyweight Air			LTL Truck			Ocean LCL		Ocean Container	
Supplier Shipping Origin Location	Chargeable Weight	Carrier	T/T (Days)	Chargeable Weight	Carrier	T/T (Days)	Weight	Carrier	T/T (Days)	Weight	Carrier	T/T (Days)	Carrier
<b>China-Dongguan &amp; SHENZHEN</b>										300 kg +	KN		Contact Site
Hong Kong				-	-	-	-	-	-	300 kg +	Agility	8-11	Agility
Hong Kong (Exception: for IC and capacitors)	< 150 kg	DHL Express	2	-	-	-	-	-	-	-	Agility	-	-
<b>USA</b>	<b>DSV/ Consol</b>												
See below USA origin consolidation point for ship to address. See below Thailand invoice requirements for commercial invoice consignee address.	<150lbs or <70kg	FedEx Ground (Chicago or Los Angeles) See below for Origin States Bill 3rd Party		DSV Air Consol * See below "USA origin Consolidation Point" for ship to address in Chicago or Los Angeles according to supplier's address*			150lbs + or 70kg +	FedEx Freight Priority LTL (Chicago or Los Angeles) See below for Origin States  Bill 3rd party to: Celestica San Jose, 5325 Hellyer Ave., San Jose, CA 95138		1000 kg +	Check with LAOS Logistics Team	55-60	Check with LAOS Logistics Team

### Carrier Information

Carrier	Phone	Contact Name	Web Site/ Email Address	Account Number
Agility	See web site for local contacts	See web site for local contacts	<a href="http://www.agility.com">www.agility.com</a>	
CEVA	See web site for local contacts	See web site for local contacts	<a href="http://www.cevalogistics.com">www.cevalogistics.com</a>	
DHL Express	See web site for local contacts	See web site for local contacts	<a href="http://www.dhl.com">www.dhl.com</a>	Contact Buyer or see PO
DHL Global Forwarding	See web site for local contacts	See web site for local contacts	<a href="http://www.dhl.com">www.dhl.com</a>	
FedEx	1-800-463-3339	-	<a href="http://www.fedex.com/?location=home">www.fedex.com/?location=home</a>	Contact Buyer or see PO
FedEx (USA to Chicago)	See web site for local contacts	See web site for local contacts	<a href="https://www.fedexfreight.fedex.com/locations.jsp">https://www.fedexfreight.fedex.com/locations.jsp</a>	
FedEx (USA to Los Angeles)	See web site for local contacts	See web site for local contacts	<a href="https://www.fedexfreight.fedex.com/locations.jsp">https://www.fedexfreight.fedex.com/locations.jsp</a>	
DSV	See web site for local contacts	See web site for local contacts	<a href="http://www.dsv.com">www.dsv.com</a>	
Kuehne-nagel	See web site for local contacts	See web site for local contacts	<a href="https://home.kuehne-nagel.com/">https://home.kuehne-nagel.com/</a>	Contact Buyer or see PO
TNT	See web site for local contacts	See web site for local contacts	<a href="http://www.tnt.com">www.tnt.com</a>	Contact Buyer or see PO

USA Origin Consolidation Point					
For USA suppliers only. Please list the full hub address below on the bill of lading. Match the ship from state to the list below to choose the correct hub location. (Do not list this address on the commercial invoice)					
Consignee	Address	Contact Name	Tel	Fax	Email Address
<b>Celestica Thailand C/O DSV Franklin Park</b> <i>Attention: Celestica Thailand (for FedEx domestic purpose to ORD hub)</i>	10701 Seymour Avenue, Franklin Park, IL 60131, USA	Celestica Support Desk	Direct: +1 847 228 2263 Mobile: +1 312 287 6946 Direct: +1 847 228 2263 Mobile: +1 312 933 9784	Fax: +1 847 357 9321	Frankie.ocasio@us.dsv.com daniel.maldonado@us.dsv.com Gen Email : ORD.ExpAir.Celestica@us.dsv.com
<b>Celestica Thailand C/O DSV Torrance</b> <i>Attention: Celestica Thailand (for FedEx domestic purpose to LAX hub)</i>	19900 S. Vermont Avenue, Suite A, Torrance, CA 90502, USA	Celestica Support Desk	310-819-4060 ext: 1940	1-310-819-4055 or 1-310-819-4058	US.Celestica-lax@us.dsv.com
Consolidation Hub Location	USA Origin Shipping States				
Chicago Hub (Franklin Park)	AL, AR, CT, DC, DE, FL, GA, IA, IL, IN, KS, KY, LA, MA, MD, ME, MI, MN, MO, MS, NC, ND, NE, NH, NJ, NY, OH, OK, PA, RI, SC, SD, TN, TX, VA, VT, WI, WV				
Los Angeles Hub (Torrance)	AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY				

**Note:**

**1. Chemicals Shipment - Pls provide MSDS to Logistics for Department of Industrial work (DIW) consideration before issue PO.**

**2. Air shipment weights are based on chargeable weight when determining mode of transportation. The greater of dimensional and actual weight is the chargeable weight.  
\* Pls see details at - How to Calculate Volumetric Weight (International air shipments)**

**3. On the invoice(s) must show Celestica's name & address as below**

1). Bill to and Ship to Celestica Laos.  
**CELESTICA LAO CO.LTD**  
**204 & 215, ZONE C**  
**SAVAN-SENO SPECIAL ECONOMIC ZONE**  
**ROAD NO-9, NONGDURN VILLAGE, KAISON**  
**PHOMVIHARN DISTRICT**  
**SAVANNAKHET PROVINCE, LAO PDR**

2). Add notify in the booking, invoice and packing list as below.  
**SAVAN LOGISTICS CO., LTD**  
**66/27 MOO 3 PLA SUBDISTRICT**  
**BANCHANG DISTRICT RAYONG PROVINCE 21130**  
**THAILAND**  
**CONTACT: K.AON / YING**  
**TEL: +66(0) 645 032 885**  
**E-mail : Adcharaphan.b@savanlogistics.com E-mail : kanidtha.c@savanlogistics.com**

**4. Any premium freight or any deviation from the routing guide must get approval**  
**Premium freight: Approval Levels**

Celestica to Absorb		
Dollar Range (USD)	Business	Finance
\$0 - \$5k	Freight/Logistica Manager, CFT, PM/SCM Manager	
\$5k - \$25k	Freight/Logistica Manager, CFT/Site Director	Site Controller*
> \$25k	SVP GM	Regional Finance VP
Customer to Absorb		
Dollar Range (USD)	Business	Finance
\$0 - \$9999	Customer**, CFT, PM/SCM Manager	
> \$9999	Customer**, CFT/Site SCM Director	Site Controller*

**5. LAOS Logistics contacts**

Origin Port	Person in Charge	E-mail	Contact #	Backup
HK	Kwankamol Hanlue	<a href="mailto:kwhanl@celestica.com">kwhanl@celestica.com</a>	+6638493561 EXT 6891	Natthinee Yathai ( <a href="mailto:nyathai@celestica.com">nyathai@celestica.com</a> )
CN	Thitapha Sangchairoj	<a href="mailto:tsangch@celestica.com">tsangch@celestica.com</a>	+6638493561 EXT 6864	Kwankamol Hanlue ( <a href="mailto:kwhanl@celestica.com">kwhanl@celestica.com</a> )
TH	Thasanee Udlar	<a href="mailto:uthasane@celestica.com">uthasane@celestica.com</a>	+6638493561 EXT 6923	

CLA Logistics	Seng Outthai	<a href="mailto:sokheme@celestica.com">sokheme@celestica.com</a>	+856 41210531 Ext 1131	

**Effective : Aug 26, 2020**

**For shipments being imported into Laos, it is vital that the invoice must be completed accurately with all required information.**

- Supplier Name, Address and telephone number
- Consignee Name, Address without discrepancy, abbreviation, shortening of any characters.  
All Commercial invoices must list the above address. Please do not list a consolidation point address on the commercial invoice.
- Invoice Number
- Date of shipment
- Celestica Part Number
- Celestica Purchase Order Number / RMA Number
- Complete, clear description of the goods, machinery or equipment  
This is very important. Do not use abbreviations. It is necessary that customs will be able to determine what the goods are, from the description. As all goods must be classified in accordance with Harmonized Tariff schedules.  
For RMA units, you must indicate "Return unit for repair" on shipping documents.
- Quantity of each item being shipped.
- Unit Price
- Total Invoice Price
- Currency of settlement.
- Country of Origin
- Inco-term
- Number of carton/package, dimension and weight ( Packing list is required for Equipment shipment )

US origin vendors/shipper (those shipping to the consols), a Shippers Export Declaration (SED) or an Automated Export System Record (AES) is required  
<http://www.access.gpo.gov/bis/ear/pdf/758.pdf>  
<https://www.census.gov/foreign-trade/aes/aesdirect/AESDirect-User-Guide.pdf>

Please forward these documents prior to arrival of shipment to DSV dock. Send to the email above and attach a copy on the outside of the shipping carton.

- Commercial Invoice (please refer to the above international documentation requirements).
- SLI / EEI
- Packing List
- Certificate of Origin
- USPPI (if necessary for cargo value over USD 2500)

**Additional working processes for sending the pre-notification email to DSV**

1. Email subject (PO#/FedEX tracking number/LAX or ORD)

-e.g. (PO#9190000000/Trk#123456789101/ORD)

-In PDF Format

Emails:

-ORD.ExpAir.Celestica@us.dsv.com (ORD Hub)

-US.Celestica-lax@us.dsv.com (LAX hub)

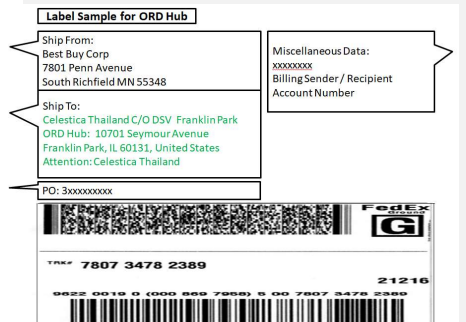
2. Following information listed on FedEx Tracking label (Fedex Domestic Service to DSV hub)

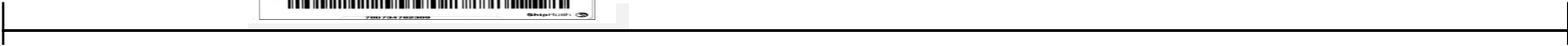
•Celestica (site name) c/o DSV Franklin Park (ORD hub) or Torrance (LAX hub)

-e.g. Celestica Thailand c/o DSV Franklin Park

•PO#

•By using the correct account number of domestic courier for sites (if Fedex Freight (LTL) on BOL please add Bill To Name/Address i.e. "Celestica Thailand C/O DSV Franklin Park")





**Weight Definitions and Calculations**

**Actual Weight:**

- The weight of a package using a standard scale rounded to the next full pound / KG. (Example: a 12 1/2 pound carton will have an "actual weight" of 13 pounds).

**Dimensional (Volumetric) Weight:**

- A calculation used to reflect a package's density. The International Air Transport Association (IATA) volumetric standards is used to determine the dimensional weight.  
 - A calculation used to determine the three-dimensional space the carton occupies: length x width x height measured in cubic inches or cubic centimeters.

**Chargeable Weight:**

- The chargeable weight of the shipment will be the higher of the volumetric weight or the gross weight.

**\*How to Calculate Volumetric Weight (International air shipments)**

**International Shipments Calculation with Freight Forwarders (Aqility, CEVA, DHL Global Forwarding and Panalpina)**

Imperial (IN / LBS)  
 DIMENSIONAL WEIGHT =  $\frac{\text{Length} \times \text{Width} \times \text{Height} = \text{Cubic Inches}}{166 \text{ (International)}}$

Metric (CM / KG)  
 DIMENSIONAL WEIGHT =  $\frac{\text{Length} \times \text{Width} \times \text{Height} = \text{Cubic Centimeters}}{6000 \text{ (International)}}$

**International Shipments Calculation with DHL Express, TNT Express and FedEx Express**

Metric (CM / KG)  
 DIMENSIONAL WEIGHT =  $\frac{\text{Length} \times \text{Width} \times \text{Height} = \text{Cubic Centimeters}}{6000 \text{ (International)}}$

**International Shipments Calculation with DHL Freight and TNT Economy**

Metric (CM / KG)  
 DIMENSIONAL WEIGHT =  $\frac{\text{Length} \times \text{Width} \times \text{Height} = \text{Cubic Centimeters}}{6000}$

**Identifying what your chargeable weight will be:**

**Example - Imperial Calculation**

Actual Pallet Weight = 250lbs  
 Pallet Dimensions = 48 x 40 x 50in  
 Pallet Volumetric weight =  $(48 \times 40 \times 50) / 139 = 690.65\text{lbs}$   
 Chargeable Weight of shipment = 691lbs

**Example - Metric Calculation**

Actual Pallet Weight = 150kg  
 Pallet Dimensions = 122cm x 102cm x 120cm  
 Pallet Volumetric weight =  $(122 \times 102 \times 120) / 6000 = 248.88 \text{ kg}$   
 Chargeable Weight of shipment = 299kg

**How to Calculate Volumetric Weight (USA Domestic air shipments)**

Imperial (IN / LBS)  
 DIMENSIONAL WEIGHT =  $\frac{\text{Length} \times \text{Width} \times \text{Height} = \text{Cubic Inches}}{166 \text{ (USA Domestic)}}$

**Example - Imperial Calculation**

Actual Pallet Weight = 250lbs  
 Pallet Dimensions = 48 x 40 x 50in  
 Pallet Volumetric weight =  $(48 \times 40 \times 50) / 166 = 578.31\text{lbs}$   
 Chargeable Weight of shipment = 578.5lbs

or

**How to Calculate Volumetric Weight (International air shipments)**

Metric (CM / KG)  
 DIMENSIONAL WEIGHT =  $\frac{\text{Length} \times \text{Width} \times \text{Height} = \text{Cubic Centimeters}}{6000 \text{ (International)}}$

**Example - Imperial Calculation**

Actual Pallet Weight = 272.16 kgs  
 Pallet Dimensions = 122cm x 102cm x 120cm  
 Pallet Volumetric weight =  $(122 \times 102 \times 120) / 6000 = 248.88 \text{ kg}$   
 Chargeable Weight of shipment = 272.5 kgs

**Length or Girth - (For FedEx International and USA domestic Air and Ground)**

Your Chargeable Weight will be based on the greater between the actual package weight and the Length and Girth of the package.  
 Length - is the largest dimension of the carton or object being shipped. For example, if the package is very tall (height is greater than the base) use the height as the length.  
 Girth - is the sum of 2 times the width plus 2 times the height or the measurement around the largest area of the cylinder (see illustration).

